



Los Angeles County Commission on Local Governmental Services

383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012
(213) 974-1431 Fax (213) 633-5102

MINUTES

Meeting of April 1, 2003
830 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Chairperson
Richard J. Rosenthal, CRE

Vice-Chairperson
Patricia G. Gray

Wendy M. Brogin,
A.I.C.P.

Walter P. Coombs
Shana E. Epstein.

Gordon Gray
Rodrigo A. Guerra, Jr.

Algird Leiga

Sharon Martinez

Deborah H. O'Connor

Kenneth D. Rozell

William Selditz

David Spence

Terri Tippet

Benjamin "Frank" Venti

Chairperson Rosenthal called the meeting order at 9:45 a.m.

APPROVAL OF MINUTES FOR MARCH 4, 2003

On motion of Commissioner Gray, seconded by Commissioner Stitzenberger, the Commission unanimously approved the March 4, 2003 minutes.

UPDATE ON THE COMMISSION SUNSET REVIEW PROCESS

This item was continued to the May 6, 2003 meeting.

GIS UPDATE, FACILITATING POPULATION OF THE SYSTEM BY CITIES AND ITS ROLE IN EMERGENCY PREPAREDNESS

Peter Fonda-Bonardi from the Urban Research Unit of the Chief Administrative Office explained that the Unit consists of statisticians, stenographers and GIS technicians. Its functions include the acquisition of \$2 million to \$2.5 million in misallocated sales taxes revenue derived from the County's unincorporated areas and management of a project to create a countywide digital reference file. The Department of Public Works, the Assessor's Office, the Registrar-Recorder's Office, the Urban Research Unit, and the U.S. Postal Office have coordinated to geo-code 99% of the voters within the County with a 2% fault match rate. This Countywide reference file was deployed to the Emergency Operations Center, the Sheriff's Department, and thirteen other agencies within the County who use it for their GIS operations. The next step is providing this reference to the cities within the County. This digital reference used the Thomas Brother's Guide but has integrated 75,000 modifications. It is strictly a tool for the use of the agencies within the County.

Chairperson Rosenthal inquired how streets in the areas without structures were shown in the digital reference. Mr. Fonda-Bonardi reported that these areas were overlooked since there were no service demands. The unit's primary objective is to have a 100% voter match rate.

Freeways are not of dispatch quality at this time but its reference was deployed to the website, fifty branches of the County that do GIS work of one kind or another, and the

Los Angeles Police Department's new dispatch center. The goal is to have a street file maintained jointly by twelve different agencies but deployed in every County GIS. All 2.3 million parcels now have digital representation.

Chairperson Rosenthal asked about the structures on the parcels and Mr. Fonda-Bonardi explained that there is a three tier level consisting of a digital parcel map, digital street file, and a set of Countywide aerial photographs for an aerial wide digital database which can be deployed to any GIS that's large enough.

Chairperson Rosenthal inquired about methods to facilitate coordination of the different levels. Mr. Fonda-Bonardi responded that at this time there is no governmental asset database with information regarding city, county, state and federal buildings within the County.

Chairperson Rosenthal inquired if there were cities that have opted into the program with the intent of populating and maintaining the GIS system. Mr. Fonda-Bonardi stated that currently forty cities have built their own database GIS systems.

Chairperson Rosenthal suggested that this may be an opportunity to reevaluate the property database and review which departments are/are not being charged for space that is/is not being occupied or utilized. This could be a potential County savings. He suggested the Commission coordinate the Citizen's Economy and Efficiency Commission on this project. There are departments within the County that have a proprietary interest in large inventories of property/structures. Mr. Staniforth stated that he would survey the members of the Citizen's Economy and Efficiency Commission to determine the interest in this joint venture.

Commissioner Leiga inquired about an inventory of the County's property holdings. Mr. Fonda-Bonardi replied that the County knows its land assets but it is unclear how some parcels were acquired.

Commissioner Leiga inquired about the County process for examining land ownership, identifying the surplus and its process for eliminating surplus. Mr Fonda-Bonardi explained the County's land surplus policy and the process of eliminating surplus. The bidding process to purchase County land is not easy.

Commissioner Epstein inquired about additional avenues that would be beneficial to get the cities on board with the County's GIS. Mr. Fonda-Bonardi replied that the parcel database, the tabular part of the Assessor Files, is completely empty for city, state, and federally owned buildings and parcels because the Assessor can not tax a public parcel, so no information is available. He recommended that the public parcels need to be added to the parcel database to correct the situation.

Commissioner Leiga inquired about the steps necessary to merge the cities' databases with the County's database and how it would be maintained. Mr. Fonda-Bonardi replied that it would be a simple process to accomplish should the decision be made. The

County has approximately 7,790 parcels and the program could be managed on an Excel spreadsheet. To get the proper cooperation there needs to be a mutual exchange of benefits between the County and cities.

Mr. Fonda-Bonardi stated that he could coordinate a tour of the GIS system for the Commission and agreed to coordinate with Commission staff to list the most significant opportunities for the Commission to investigate and to return for further discussion.

Chairperson Rosenthal commented that the County has entered a period where the budget is the primary concern and asked Commissioners to present this idea to their Supervisors to gauge the interest in a particular project.

STUDY COMMITTEE AND TASK FORCE STATUS REPORTS

This item was continued to the May 6, 2003 meeting.

MATTERS NOT ON THE POSTED AGENDA (TO BE PRESENTED AND PLACED ON THE AGENDA FOR A FUTURE MEETING)

There were none.

PUBLIC COMMENTS

There were none.

ADJOURNMENT

The meeting was adjourned at 11:23 a.m.

ATTENDANCE

MEMBERS PRESENT

Richard Rosenthal, Chairperson
Patricia Stitzenberger, Vice Chairperson
Walter Coombs
Shana Epstein
Gordon Gray
Rodrigo A. Guerra, Jr.
Algird Leiga
Sharon Martinez
Kenneth D. Rozell
William Selditz
David Spence

MEMBERS NOT PRESENT

Wendy Brogin
Arden F.A. "Shorty" Feldbush
Angela Gibson
Errick Lee
Edward H.J. Wilson

STAFF

Martha Littlefield
Ken Wales

GUESTS

Bruce Staniforth, Executive Director, LAC Citizens' Economy Efficiency Commission

Peter Fonda-Bonardi, Urban Research, Chief Administrative Office